



### ARCHITECTURAL REVIEW APPLICATION

Date: \_\_\_\_\_

**Type of Project:**  New Home  Outbuilding  Wall or Fence  Addition  Paint any structures  Roof  Pool  Landscaping

Other: \_\_\_\_\_

#### **Home Owner:**

|                   |       |
|-------------------|-------|
| Name:             | ..... |
| Current Address:  | ..... |
| City, State, Zip: | ..... |
| Telephone:        | ..... |
| E-mail:           | ..... |

#### **Contractor (If Applicable):**

|                   |       |
|-------------------|-------|
| Name:             | ..... |
| Address:          | ..... |
| City, State, Zip: | ..... |
| Telephone:        | ..... |
| Fax:              | ..... |
|                   | ..... |

**Fees and deposits to be included:** (Checks made payable to Traditions HOA. Please include the property address in the memo line)

| Description                          | Fee/deposit                       |
|--------------------------------------|-----------------------------------|
| ARB fee for single family residence  | \$500 & \$5,000 Landscape Deposit |
| ARB fee for Additions                | \$125                             |
| ARB fee for pools, fencing and decks | \$50                              |

**A full submittal will need to include the following items listed on the next page, the plans need to be in PDF format and sent to [arbtraditions@bhhscaliber.com](mailto:arbtraditions@bhhscaliber.com)**

**INSTRUCTIONS:** An Owner should submit to BHHS this completed application along with the items identified below for each request for ARB Approval. The ARB Committee or Board may request additional information in connection with any submission.

**Submission for Outbuilding (Shed/Pavillion) (see Rules and Regs):**

1. A plot plan showing the location and dimensions of the Outbuilding, any landscaping to be added, and all related Improvements. The plot plan shall also show the Outbuilding Improvements' proximity to existing Improvements on the Lot and all setbacks shown on the plat.
2. A picture, drawing, or acceptable detailed description of the proposed Outbuilding should be provided, and all entry doors, windows, or roll-up doors should be clearly identified. The materials and colors to be used for the exterior of the Outbuilding (including roof), any proposed exterior lighting, and the proposed foundation or any means to affix the Outbuilding to the ground should be specified.
3. If any existing Improvements will be altered in conjunction with construction, include an explanation of the alterations.
4. Any variances being requested from the requirements of the Declarations or these Rules.

**Submission for Detached Wall or Fence (see Rules and Regs):**

1. A plot plan showing the proposed location and dimensions of the wall or fence.
2. A picture, drawing, or acceptable detailed description of the proposed wall or fence should be provided showing materials and colors to be used.
3. If any existing Improvements will be altered in conjunction with construction, include an explanation of the alterations.
4. Any variances being requested from the requirements of the Declarations or these Rules.

**Submission for Pool (see Rules and Regs):**

1. A plot plan showing the location and dimensions of the pool, any landscaping to be added, and all related Improvements. The plot plan shall also show the pool Improvements' proximity to existing Improvements on the Lot and all setbacks shown on the plat and per the Declarations. Finally, the plot plan shall show the location of any exterior lighting that will be added other than underwater lighting in the pool.
2. If exterior lighting will be added other than underwater lighting in the pool, the application must provide an explanation of such lighting, including the brightness and the direction of the lighting.
3. If any impervious surface is constructed within a setback line, the Owner must provide a plot plan showing the drainage direction of water after construction of the pool and related Improvements, and the Owner must identify any changes in water drainage flow as a result of such construction

**All Other Submissions:**

1. A detailed description of the project, the location on the Lot, a picture, drawing, or detailed description of any new structure, and all materials to be used including colors.
2. For any existing Improvements that will be altered in conjunction with the project, provide a detailed explanation of the alterations.
3. Such other information as the ACC Committee may request

**REQUEST FOR VARIANCE**

(Please check if variance requested. If yes, please provide a written statement detailing the variance requested. Variances will not be granted unless submitted in writing.)

**NOTE: A copy of the signed approved plans must be available to Traditions Staff or ARB on site upon request.**

I hereby certify that the building plans and site plans as well as the information in this Application are all accurate as submitted to the ARB.

|                      |      |
|----------------------|------|
|                      |      |
| Owner/Owner Agent(s) | Date |

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**Check made out to the Traditions HOA**

Mail to Berkshire Hathaway Services  
700 University Drive East, Suite 108  
College Station, Texas 77840  
[arbtraditions@bhhscaliber.com](mailto:arbtraditions@bhhscaliber.com)  
979-703-1819